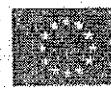




Hungary-Slovakia
Cross-border Co-operation
Programme 2007-2013

European Union
European Regional Development Fund



Building Partnership

Model Partnership Agreement

Project title: Cyklotrasy bez hraníc – 1. etapa
výstavby/Kerékpárutak határok nélkül – az építés 1. fázisa/
Cycle tracks without borders – 1st phase of construction

Acronym: Cyklotrasy/Kerékpárutak/Cycle tracks
Registration number: HUSK/1101/2.3.1/0302

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**Cross-border Cooperation
Programme Hungary-Slovakia 2007-2013**

Partnership Agreement

In regards to the ERDF Subsidy Contract, which is to be concluded between the National Development Agency acting as the Managing Authority Cross-Border Cooperation Operational Programme Hungary-Slovakia 2007 - 2013 and Združenie obcí Mikroregión Klátovské rameno – Tókési Ág kistérség acting as the Lead Partner and

having regard to

- COUNCIL REGULATION (EC) No 1083/2006 of 11 July 2006 laying down general provisions on the European Regional Development Fund, the European Social Fund and the Cohesion Fund and repealing Regulation (EC) No 1260/1999;
- REGULATION (EC) No 1080/2006 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 5 July 2006 on the European Regional Development Fund and repealing Regulation (EC) No 1783/1999;
- COMMISSION REGULATION (EC) No 1828/2006 of 8 December 2006 setting out rules for the implementation of Council Regulation (EC) No 1083/2006 laying down general provisions on the European Regional Development Fund, the European Social Fund and the Cohesion Fund and of Regulation (EC) No 1080/2006 of the European Parliament and of the Council on the European Regional Development Fund;
- Hungary-Slovakia Cross-Border Cooperation Programme 2007-2013 approved by the European Commission on 21 December, 2008, Decision No.
- The HUSK 0901 Call for Proposals within the Cross-border Cooperation Programme Hungary-Slovakia 2007-2013, launched on 29th June 2009;
- The proposed project Cyklotrasy/Kerékpárutak/Cycle tracks as drafted in the application form submitted to the Programme;
- The Project Implementation Handbook laying down specific rules for the implementation of projects financed under the Programme.

the following has been agreed between

Združenie obcí Mikroregión Klátovské rameno – Tókési Ág kistérség, having its head office at Malé Dvorníky, in (address) č. 153, 929 01 Malé Dvorníky, VAT no or Fiscal code number: 2021983007, represented by Ing. Zoltán Marczell, as Lead Partner (LP) of the Project called Cyklotrasy/Kerékpárutak/Cycle tracks;

and
Vámosszabadi község having its head office at Vámosszabadi in (address) Szabadi utca 57, 9061 Vámosszabadi, VAT no or Fiscal code number: 15728290-2-08, represented by Réti Csaba, as Project Partner n.1;

Mikroregión Warkun having its head office at Vrakúň, in Hlavná ul. 622, 930 25 Vrakúň, VAT no or Fiscal code number: 2023113697, represented by Ing. Ákos Horváth, as Project Partner n. 2;

Združenie obcí Medzicíllizia having its head office at Čiližská Radváň, In 930 08 Čiližská Radváň č. 285, VAT no or Fiscal code number: 2021526364, represented by Tibor Both, as Project Partner n. 3;

Mikroregión Dunajská Magistrála having its head office at Lehnice in č. 89, 930 37 Lehnice, VAT no or Fiscal code number: 2022407079, represented by Ing. František Szitási, as Project Partner n. 4;

for the implementation of the project "Cyklotrasy bez hraníc – 1. etapa výstavby/Kerékpárutak határok nélkül – az építés 1. fázisa"/Cycle tracks without borders – 1st phase of construction, with acronym

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Cyklotrasy/Kerékpárutak/Cycle tracks, approved by the Joint Monitoring Committee of the Operational Programme Hungary-Slovakia 2007 - 2013 on 26th April 2012.

The Parties convene and sign the followings:

**Article 1
(Project Objectives)**

1. The project Cyklotrasy/Kerékpárutak/Cycle tracks; shall contribute to the objectives set out in the Operational Programme. The project objectives are, in summary;

The main objective of the project is to increase cross-border accessibility and improve communication, across the Slovak-Hungarian border area.

Specific Project Objectives:

- connecting 4 microregions along the slovak border area with the Hungarian border area, specifically with municipality Vámosszabadi by built and marked cycle tracks (18 + 83 km)
- developing environmentally friendly tourism at the Slovak-Hungarian cross border area
- support of tourism development, promotion of cultural and social cohesion between cross-border population thanks to cross-border accessibility and improved communication
- development of cross border co-operation between project partners and also between project target groups

**Article 2
(Subject of the Partnership Agreement)**

1. The parties, through the present Partnership Agreement, define the rules of procedure for the work to be carried out and the relations that shall govern them in the partnership set up in order to implement the above-mentioned project. This Agreement shall also define their mutual responsibilities concerning the administrative and financial management of the Project.
2. The responsibilities are based on and refer to the Subsidy Contract, with its all provisions, forming an integral part of this Partnership Agreement. The Project Partners have to fully respect the content and obligations set by the abovementioned documents.

**Article 3
(Duration of the Partnership Agreement)**

1. This Agreement is valid from the date of signature by all parties and enters into force from the day of the entry into force of the Subsidy Contract between the Managing Authority and the Lead Partner. It shall remain in force until the Lead Partner has discharged in full his obligations towards the Managing Authority, including the period of availability of documents for financial controls.
2. As indicated in the Subsidy Contract, the LP and its project partners must undertake to retain all documents and receipts pertaining to the project and the financing thereof in a safe and orderly fashion for the five years following the closure of the Programme (at least by 31st December 2020). Other possibly longer statutory retention periods, as might be stated by national law, remain unaffected. As a general rule, it is also possible to use suitable image and data media, if the reproduction thereof is complete, orderly, identical in terms of content, in complete conformity with the original and capable of auditing, and access thereto is assured at any time until the expiry of the retention period.
3. This Agreement shall also remain in force if there is any non-resolved dispute among the partners at an out-of-court arbitration body.

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4. The breach of the obligations of this Partnership Agreement by one of the partners may lead to an early termination of his participation in the project. This termination has to be decided by consensus by all the other partners in a documented manner, provided that the eligibility rules of the call for proposals are kept with the remaining partners and the consequently initiated amendment of the Subsidy Contract is successful at the Managing Authority. However, the partner will be obliged by this Agreement for its whole duration with regard to the activities carried out and expenditure incurred until that moment.

Article 4
(Obligations of the Lead Partner)

1. As a general obligation the Lead Partner shall:

- be responsible for the overall coordination, management and implementation of the project. The Lead Partner is the lead beneficiary of the ERDF grant and shall manage the funds in accordance with the details of this Partnership Agreement and the Subsidy Contract. The Lead Partner assumes responsibilities for the entire project vis-à-vis the JTS and Managing Authority as defined in the Subsidy Contract. The Lead Partner will sign the subsidy contract and its possible modifications on behalf of the partnership;
- inform all Project Partners on the signature of the Subsidy Contract, and provides a copy of it for all Project Partners;
- appoint a project manager who has the operational responsibility for the coordination and documentation of the overall project;
- guarantee the timely performance of the entire Project for its whole duration according to the work plan;
- represent Project Partners towards the Programme Management Bodies;
- inform Project Partners on the progress of the overall Project, in particular with reference to its objectives and results as set in the ERDF Subsidy Contract or any later addenda;
- inform Project Partners about any variation of the conditions at the basis of the present agreement or about any modification that could influence the performance of the Project, the information activity or the payment of financing;
- support Project Partners in implementing their obligations by giving them the correct information, indications and clarifications on the procedures, the forms and other relevant documents, ensures that the project partners receive every relevant information;
- ensures that project partners are involved in the decision making regarding to the project, and especially, agrees with all project partners beforehand on any request to the Joint Technical Secretariat /Managing Authority for amendment of the Subsidy Contract;
- react promptly to any request made by the Managing Authority and Joint Technical Secretariat;
- inform the partners on all important communication with the Managing Authority and/or JTS in due time;
- notify the partners and the Joint Technical Secretariat immediately of any event that could lead to a temporary or final discontinuation of the project or any other deviation of the implementation of the project;
- implement his individual component of the project accordingly;
- be liable towards the Managing Authority for the total amount of the subsidy. In case a partner fails to comply with its contractual obligations arising from this partnership agreement and/or the subsidy contract, the LP will launch the claim for reimbursement of unduly paid funds towards the partner. When amounts unduly paid to a partner cannot be recovered, the LP shall be responsible for reimbursing the amounts lost;
- comply with EU and national legislation;
- inform the Joint Technical Secretariat/Managing Authority regarding any change or amendment of the present agreement.

2. As a financial obligation the Lead Partner shall:

- guarantee the sound financial management of the funds allocated for the implementation of the Project, including the separate set-up of the project accounting and the supporting documents storage system;
- guarantee the correct and timely transfer of funds without any delay (within 5 working days after receipt unless justified) to the Project Partner of his share of ERDF financing, when received onto his accounts;

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- verify that expenditure incurred by Project Partners have been checked by national controllers prior they are forwarded to the Joint Technical Secretariat;
- carry out project level accounting;
- guarantee that the allocations of the expenditure incurred by Project Partners are in line with those foreseen in the Project budget;
- submit the Application for Reimbursement together with the Progress Report to the Joint Technical Secretariat for the deadline given in the Subsidy Contract;
- with previous agreement of the Project Partners, request the Managing Authority eventual authorization for any variation of the budget in time;
- ensure that no double funding or double reporting of shared costs takes place;
- review the appropriate spending of the EU funds by the partners, the condition of the partners' project according and the preparation of the required documents and records for the project closure;
- keeps track of project activities, the ERDF amounts received and their transfer to PP.

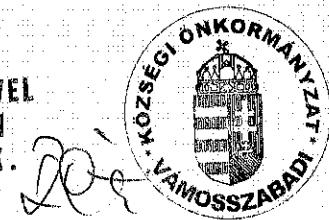
3. As a reporting and monitoring obligation, the Lead Partner, shall:

- prepare and submit to the JTS the periodic project progress reports, final report, application for reimbursement and any other documentation upon request;
- guarantee to the EU, national and regional bodies in charge the access to the place where the Project has been implemented and to the headquarters of all Project Partners in order to implement the foreseen on-the-spot checks with the right of inspection;
- guarantees the access to the databases and documents to all the representatives of the institutions in charge of the controls foreseen by the Operational Programme as well as to the bodies authorized to monitor the Project. All the documents will have to be kept during the Partnership Agreement duration in their original format or in a certified copy, faithful to the original in a commonly-used format. The Lead Partner must also guarantee the respect of the mentioned rules on the part of his Project Partners;
- to report in accordance with the existing legislation and national/regional guidelines if the project activities contain elements of State aid;
- the LP will keep a copy of all project documents prepared by the project partners or other bodies;
- guarantee the systematic collection and the safe storage of all the documentation regarding Project expenditure and activities.

**Article 5
(Obligations of the Project Partners)**

1. Project partners are responsible for carrying out specific project activities to deliver outputs in the manner and scope as indicated in the Subsidy Contract.
2. According to the present Agreement the project partners are obliged to support the Lead Partner to fulfil its tasks according to the Subsidy Contract, in particular with the following:
 - appoint a contact person for the implementation of the parts of the Project under their responsibility and authorise the contact person to represent the project partner;
 - assure the implementation of the part of the Project they are responsible for in accordance with the ERDF Subsidy Contract and the project work plan or otherwise agreed;
 - guarantee a sound financial management of funds, including the separate project accounting and the documents storage system;
 - contribute to overall project aims according to their part undertaken with due care and motivation, completing their activities foreseen for each reporting period;
 - guarantee that reported costs have incurred for the performance of the operation and correspond to the activities agreed upon among Project Partners, so as to assure the correspondence between the activities and the financed operation;
 - cooperate with the Lead Partner for the effective implementation of the project, actively take part in decision making during the project;

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- ensure the validation of reported costs by the designated national controllers, prior their forwarding to the Lead Partner according to the deadlines strictly linked to the requests for payment, reports and final report to be presented by the Lead Partner to the JTS;
 - present to the Lead Partner, using the forms provided the technical-financial progress reports certified by his national controllers, according to the deadlines set in Article 10.3 of this agreement for the submission of the requests for payment and the final executive report, including a copy (in paper or electronic version) of all supporting documents for expenditure and activities;
 - guarantee the timely performance of the Project according to the timeframes and deadlines of the subsidy contract and in particular that expected outputs are actually delivered;
 - to notify the Lead Partner immediately of any event that could lead to a temporary or final discontinuation of the project or any other deviation of the implementation of the project, including any variations to his part of Project budget or his Project work plan;
 - respect the national and Community legislation, with particular regard to the State aid rules, public procurement, and horizontal EU policies, i.e. environmental protection and improvement, sustainable development and the promotion of equal opportunities between men and women;
 - guarantee the systematic and safe collection of all the documentation regarding his part of Project expenditure and its transmission to the Lead Partner, as well as to guarantee the access to documents to all the representatives of the institutions in charge of controls and to the bodies authorized to monitor the Project. All the documents will have to be kept in their original format or in a certified copy, faithful to the original and in a commonly-used format; in a safe and orderly manner for a period of five years following the closure of the Programme (at least by 31st December 2020); other possibly longer statutory retention periods, as might be stated by national law, shall remain unaffected;
 - guarantee to the EU, national and regional responsible audit bodies the access to the places where the Project has been carried out and to his legal head office in order to allow the inspections necessary within the Project activity of control, make copies of original documents;
 - guarantee to the independent evaluators in charge the access to every document or information regarding the part of Project he is in charge of deemed to be necessary for their activity;
 - repay the Lead Partner the amounts unduly paid (ERDF);
 - inform Lead Partner of all changes about its details including bank details;
 - to respond immediately to any request of the JTS/ Managing Authority transmitted by the Lead Partner;
 - to report in accordance with the existing legislation and national/regional guidelines if the project activities contain elements of State aid;
 - to report payment of national co-financing to the Lead Partner;
 - shall not subcontract 100% of the activities from their part of the project;
 - to submit copies of the state co-financing contracts (maximum 10 calendar days from the signature) to the Lead Partner;
3. Project Partners agree to take all necessary steps enabling the Lead Partner to comply with its responsibilities as set out in the ERDF Subsidy Contract.
4. Project Partners agree to implement all activities as presented in the Subsidy Contract and contribute to the financial implementation of the project as planned.

Article 6 (Relationships with third parties)

1. In the case in which project partners sign cooperation agreements with third parties (including subcontractors) for a partial execution of their part of Project, Project Partners will continue to be responsible towards the Lead Partner for all the obligations arising from the present Agreement. Any contracts with third parties will have to be concluded without violation to EU, national and regional rules on competition and award of public contracts. No project partner shall have the right to transfer its rights and obligations to third parties. The Lead Partner shall be informed by the partner about the subject and party of any contract concluded with a third party.

Article 7 (Communication, publicity and dissemination of results)

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1. The Lead Partner and the partners shall jointly implement the communication and publicity activities in accordance with the ERDF Subsidy Contract to ensure adequate promotion of the project both towards potential beneficiaries and towards the general public. The information and publicity rules as specified in the EC Regulation No 1828/2006 and Publicity and Information Guidelines of the Programme shall be observed by all parties.
2. Each project partner shall point out in the framework of any publicity and information measures, including public procurement procedures, that the project is implemented with the financial assistance from the European Union through ERDF under the Cross-Border Cooperation Programme Hungary-Slovakia 2007–2013 and to ensure an adequate promotion of the project.
3. The partners agree that the results of the project will be available to any interested third party and to the general public free of charge. The project partners commit themselves to play an active role in any actions organized to capitalize on, disseminate and valorize these results.
4. The partners agree that the Lead Partner may provide the JTS/Managing Authority or other programme body to publish, in whatever form, unrestricted as far as data protection is concerned, and on or by whatever medium, including the internet, with the following information:
 - the name of the LP and its partners,
 - the purpose and project outputs,
 - the amount granted and the proportion of the total eligible costs of the operation accounted for by the funding,
 - the geographical location of the project,
 - information and communication tools produced within the project,
 - any other information agreed with the LP,

Article 8 (Ownership – Use of Results)

1. The parties undertake to enforce the applicable law on intellectual ownership and author rights, regarding any outcome that might be produced during the implementation of the project.
2. Unless formally stipulated otherwise by the parties, ownership of the results of the project, including industrial and intellectual property rights, and of the reports and other documents relating to it, shall be vested to the partners.
3. Without prejudice to the previous paragraph, the beneficiary grants the JTS and the Managing Authority the right to make free use of the results of the project, provided it does not thereby breach its confidentiality obligations or existing industrial and intellectual property rights.
4. The Lead Partner and its partners agree that owners of the investments are the following:
 - Združenie obcí Mikroregión Klátovské rameno – Tókési Ág kistérség is the owner of the cycle tracks on territory of Microregion Klátovské rameno
 - Vámosszabadi község is the owner of the cycle tracks on territory of Vámosszabadi
 - Mikroregion Warkun is the owner of the cycle tracks on territory of Microregion Warkun
 - Združenie obcí Medzíčlizie is the owner of the cycle tracks on territory of Microregion Medzíčlizie
 - Mikroregión Dunajská Magistrála is the owner of the cycle tracks on territory of Microregion Dunajská Magistrála
5. The Lead Partner and its partners agree that owners of the project outputs/deliverables are the following:
 - Združenie obcí Mikroregión Klátovské rameno – Tókési Ág kistérség is the owner of the cycle tracks on territory of Microregion Klátovské rameno
 - Vámosszabadi község is the owner of the cycle tracks on territory of Vámosszabadi
 - Mikroregion Warkun is the owner of cycle tracks on territory of Microregion Warkun
 - Združenie obcí Medzíčlizie is the owner of the cycle tracks on territory of Microregion Medzíčlizie

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- Mikroregión Dunajská Magistrála is the owner of the cycle tracks on territory of Microregion Warkun
- 6. The Lead Partner and its partners commit to establish and maintain an inventory of all fixed assets acquired, built or improved under the ERDF grant;
- 7. In case of purchase costs co-financed, the owners shall not alter the nature and the activities at least within five years from operation completion (final eligibility date of expenditures for the project).
- 8. The goods, investments or any project deliverables which ownership is not agreed upon in paragraph 4 and 5 will be the property of the LP after project closure.

Article 9
(Reporting, monitoring and evaluation)

1. The Lead Partner has overall responsibility for monitoring the actions undertaken by the project partners on an on-going basis.
2. The Lead Partner is responsible for submitting project progress reports and the final report to the JTS.

Each project partner commits to providing the Lead Partner with the information needed to draw up project progress and final reports and other specific documents required by the JTS. The reporting periods for the entire project will be laid down in the Subsidy Contract (Article 4, paragraph 13). Each project partner has to submit the Statement of Expenditure for the reporting period by the deadlines specified in the Subsidy Contract.

3. The Lead Partner must send each partner copies of the reports submitted to the Managing Authority.

Article 10
(Financial management)

1. The Lead Partner shall be responsible for the administrative and financial management of the funds and for distributing the funds between the project partners in accordance with their validated expenditure incurred for project actions effectively carried out by bank transfer within five working days unless justified. No deduction, retention or further specific charges shall be made.
2. The ERDF funds shall be transferred to the bank accounts listed in the Annex 1 of this agreement.

Article 11
(Confidentiality)

1. The parties agree that any information that they obtain during the implementation of the project is confidential, provided that one project partner explicitly requests such in case there is an acknowledgeable interest on behalf of the requesting party and it is compatible to the transparency principle. The same applies, without the explicit request of one of the project partners, to all documentation classified as "confidential".

Article 12
(Modifications, withdrawals, disputes and legal succession)

1. Any modification to the present agreement shall be attached to it as an addendum and signed by all parties. It has to be previously agreed by all parties.
2. The partners agree not to withdraw from the project unless there are unavoidable reasons for it. If this were nonetheless to happen, the other partners shall cover the contribution of the withdrawing partner either by assuming its tasks and budget (only partners from the same side of the border) or by asking one or more third parties to join the partnership, with the previous authorization of the Managing Authority. The partner

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withdrawing the project will continue being obliged by the present Partnership Agreement until its termination for the activities and expenses carried out while participating in the project.

3. In case of any dispute between partners, the project partners are obliged to work towards an amicable settlement. When agreement cannot be reached, the partners are obliged to seek an out-of-court arbitration procedure. Failing this, each and any legal disputes that may result from or in connection with this present Partnership Agreement, including such over the validity of this present Partnership Agreement itself and this arbitration clause, will be finally decided in accordance with the jurisdiction of the country where the Lead Partner is located. The disputes will be settled at the competent court from the country where the LP is located.
4. In case of legal succession, e.g. when the partner changes its legal form, all duties under this contract are transferred to the legal successor. The partner shall notify beforehand the MA of the Programme through the JTS, should a legal succession occur.

Article 13
(Recovery of unjustified expenditure)

1. In the event of unduly received ERDF funds, either due by the breach of any obligation or due to the declaration of ineligibility or irregularity after a financial control by an authorized body, each cosignatory of the present agreement undertakes to reimburse the Lead Partner within 30 calendar days following the notification.
2. In the event of total or partial incompleteness of the obligations of any of the project partners or in the event of the material errors in the effective execution of project activities, each cosignatory member of the present Partnership Agreement/ undertakes to reimburse the Lead Partner any funds that have been unduly received, within 30 calendar days following the notification.
3. The LP has the right of termination of the Partnership Agreement if termination of the ERDF Subsidy Contract is put into force by the Managing Authority. The partners shall repay the funds as defined in the LP's request.

Article 14
(Liability and Force Majeure)

1. This Partnership Agreement is governed by the law of the country of the Lead Partner. Each partner, including the Lead Partner, shall be liable to the other partners and shall indemnify for any damages or costs resulting from the non-compliance of its contractual duties as set forth in this contract.
2. No party shall be held liable for not complying with the obligations ensuing from this agreement should the non-compliance be caused by force majeure. In such a case, the partner involved must announce this immediately in writing to the other partners of the operation.

Article 15
(Working Language)

1. The working language of the partnership governed by this agreement will be hungarian. In case of the translation of any document into another language, the English version shall be the binding one.

Article 16
Termination of the agreement

1. This Partnership Agreement is terminated in case the subsidy contract terminates, especially due to the following:
 - the final report of the project is approved and the balance of verified project costs are paid for each Partner

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- termination of the ERDF Subsidy Contract is put into force by the Managing Authority
- serious breach of the provisions of the subsidy contract or the present agreement
- the implementation of the project becomes impossible for any reason
- the partners decide to withdraw from the implementation of the project (in such a case the transferred funds and statutory interest will be paid back)
- force majeure

Article 17
(Concluding provisions)

1. This Partnership Agreement is done in 6 originals, of which 1 is received by each of the contracting parties.
2. In case of discrepancies between the Subsidy Contract and this Partnership Agreement, the Subsidy Contract shall prevail.
3. This Partnership Agreement can only be changed by means of a written amendment that is signed by all project partners. Modifications to the project (work plan, budget-etc.) that are approved by the Joint Monitoring Committee shall be effective as alterations of this Partnership Agreement, also without adherence to this formal requirement.
4. The partners signing this agreement have fully understood and accepted the contents of the subsidy contract and undertake the activities and responsibilities in the meaning as included therein.

Name of the Lead Partner: Združenie obcí Mikroregion Klátovské rameno – Tókési Ág kistérség

Name and title of legal representative:

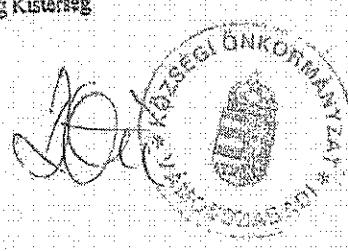
Združenie obcí

Place, date and stamp: Malé Dvotníky,

Mikroregion Klátovské rameno

Signature

Tókési Ág Kistérség

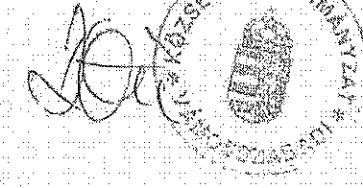


Name of project partner 1: Vámosszabadi község

Name and title of legal representative: Csaba Réti

Place, date and stamp: Vámosszabadi

Signature



Name of project partner 2: Mikroregion Warkun

Name and title of legal representative: Ing. Ákos Horváth

Place, date and stamp: Vrakúň

Signature

Mikroregion WARKUN

Hlavná č. 622

930 25 Vrakúň

ICO 37840134

Name of project partner 3: Združenie obcí Medzíčlia

Name and title of legal representative: Tibor Both

Place, date and stamp: Klúčovec,

Signature

Združenie obcí Medzíčlia

Ciližská Radváň 285

930 08 Ciližská Radváň

ICO: 36 091 995

Name of project partner 4: Mikroregion Dunajská Magistrála

Name and title of legal representative: Ing. František Szitásl

Place, date and stamp: Lehnice,

Signature

Mikroregion Dunajská Magistrála

930 37 LEHNICE 89

ICO: 48013543

DIC: 2022407079

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ANNEXES

1. Bank account information of Partners

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Annex III
Sources of funding

Project Partner	Maximum ERDF contribution EUR	ERDF co-financing rate %	Maximum amount of national state budget contribution EUR*	National state budget contribution co-financing rate %*	Total eligible Budget EUR (including own contribution)
LP - MR Klátovské rameno: Združenie obcí Mikroregión Klátovské rameno - Tôkési Ág kistérség	940,586.34	85.00	110,657.22	10.00	1,106,572.17
CBP - Vámosszabadi: Vámosszabadi község	120,540.88	85.00	14,181.28	10.00	141,812.80
PP - MR Warkun: Mikroregión Warkun	429,988.02	85.00	50,586.82	10.00	505,868.27
PP - MR Medziládzia: Združenie obcí Medziládzia	330,598.82	85.00	38,893.98	10.00	388,939.79
PP - MR Dunajská Magistrála: Mikroregión Dunajská Magistrála	258,133.66	85.00	30,368.67	10.00	303,686.66
Total	2,079,847.72		244,687.97		2,446,879.69

*Only for information purposes, based on the Programme specific rules. Neither the Managing Authority nor the Lead Partner is responsible for providing for national state budget contribution in the frame of the present subsidy contract.

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Annex IV
Project budget over partners

THE JOURNAL OF CLIMATE VOL. 17, NO. 10, OCTOBER 2004

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3.2. Partition	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR
3.3. Accommodation	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR
3.4. Other costs	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR
4.1. Preparation of studies, statistics, database and researches	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR
4.2. Conferences, seminars, fees of lecturers, performers, experts	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR
4.3. Conferences, seminars, trainings (participants)	1,600,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	1,500,00 EUR
4.4. Project eventful meetings (for project team members and partners)	120,00 EUR	0,00 EUR	160,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	30,00 EUR
4.5. Services related to project management	50,000,00 EUR	0,00 EUR	50,000,00 EUR	0,00 EUR	50,000,00 EUR	0,00 EUR	20,000,00 EUR				
4.6. Costs related to the implementation of procurement procedures	8,230,00 EUR	2,082,00 EUR	4,395,00 EUR	3,221,00 EUR	3,409,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	21,877,00 EUR
4.7. Costs of supervisor of engineering	20,823,00 EUR	1,524,00 EUR	7,286,00 EUR	5,630,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	44,614,00 EUR
4.8. Auditing costs	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR
4.9. Costs related to publicity, promotion and communication	500,00 EUR	262,20 EUR	250,00 EUR	250,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	1,485,20 EUR
4.10. Translation and interpreting	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR
4.11. Translation of progress reports into English language	300,00 EUR	300,00 EUR	300,00 EUR	300,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	1,200,00 EUR
4.12. Other	10,161,00 EUR	5,187,60 EUR	4,771,00 EUR	3,643,00 EUR	2,816,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	26,876,60 EUR
5.1. Purchase of new equipment	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR
5.2. Rental/leasing of equipment	0,00 EUR	0,26 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR

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	04.17.27 EUR	29.32.00 EUR	37.12.27 EUR	34.31.97 EUR	28.1.09.66 EUR	0.00 EUR													
6.1. Acquisition of land without superstructures	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR
6.2. Acquisition of land with superstructures	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR
6.3. Construction works	1.045.78.17 EUR	129.032.00 EUR	477.12.27 EUR	344.31.97 EUR	281.949.66 EUR	0.00 EUR													
6.4. Reconstruction/extension/modernization	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR
7. Administration costs	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR
7.1. Legal costs	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR
7.2. Costs of project bank account	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR
7.3. Real costs	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR
7.4. Office rental	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR
7.5. Overheads	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR
7.6. Other overheads	4.605.27.17 EUR	504.361.00 EUR	14.139.27 EUR	348.939.75 EUR	203.866.56 EUR	0.00 EUR	2.446.879.59 EUR												

	04.17.27 EUR	29.32.00 EUR	37.12.27 EUR	34.31.97 EUR	28.1.09.66 EUR	0.00 EUR													
8.1. Purchase of vehicles	55.328.61 EUR	7.090.64 EUR	25.293.46 EUR	19.145.39 EUR	15.154.33 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	122.344.06 EUR
8.2. Purchase of office equipment	55.328.61 EUR	7.090.64 EUR	25.293.46 EUR	19.145.39 EUR	15.154.33 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	122.344.06 EUR
8.3. Purchase of furniture	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR
8.4. Purchase of office equipment	50.00%	6.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
8.5. Purchase of furniture	90.595.34 EUR	120.540.38 EUR	425.981.02 EUR	340.558.82 EUR	258.133.86 EUR	0.00 EUR	2.079.447.72 EUR												

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10.657,22 EUR	14.181,28 EUR	50.556,82 EUR	38.393,98 EUR	91.368,67 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	244.687,97 EUR
1.065,22 EUR	1.418,28 EUR	5.055,682 EUR	3.839,398 EUR	9.136,867 EUR	0,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	24.468,79,89 EUR

Általános költségvetési harmadik évrejelzés (EUR-ban, ÁFA-val) / Odhad čerpania rozpočtu (v EUR, s DPH)

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Annex V
List of documents to be retained

No.	Document
1.	Submitted Application
2.	Notification letter from the MA awarding subsidy
3.	Partnership Agreement (and its amendments)
4.	Subsidy Contract
5.	Amendments of the subsidy contract
6.	Progress Reports
7.	Application for Reimbursements
8.	Partner Reports
9.	Declarations on validation of expenditure
10.	Each invoice and accounting document of probative value related to project expenditure (originals to be retained at the premises of the project partner concerned)
11.	All supporting documents related to project expenditure (e.g. payslips, bank statements, public procurement documents, etc.) to be retained at the premises of the project partner concerned
12.	All project deliverables (all materials produced during the project period)
13.	If relevant, documentation related to on the spot checks of the Controllers (to be retained at the premises of the project partner concerned)
14.	If relevant, documentation of monitoring visits of the JTS/MA
15.	If relevant, audit reports
16.	If relevant, LP/PP's contract on state or other public co-financing and the related documents

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Annex VI
Applicable project specific state aid rules

Not relevant for the project HUSK/1101/2.3.1/0302

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Annex VII
Rules of Use of the Front Office surface of IMIS 2007-2013

This regulation lays down the requirements of secure application of the IMIS 2007-2013 system (hereinafter referred to as the system).

General rules

- e) The Lead Partner (hereinafter referred to as the User) is obliged to learn the rules of the proper use of the system and to apply the system according to the User Manual.
- f) The User is only allowed to complete tasks in line with his/her role within the system.
- g) The User is obliged to cooperate with the designated contact person in case any examination related to system events becomes necessary.
- h) The User is responsible for the accuracy of the data entered into the system.

Security rules

- i) It is prohibited to use any programmes, applications or devices that may affect the operation of the system.
- j) The User is responsible for the secure use of the system.
- k) In order to guarantee the safe operation of the system the User is obliged to use a client computer that is sufficiently protected; equipped with central or local firewall, regularly updated antivirus system and well-protected user accounts for the workstation.
- l) The User is obliged to use a complex password that is kept confidential. The User has to select a password with a length of at least 8 characters, containing lower case letters, capital letters and digits as well. The password shall be changed regularly.
- m) In case of any activity that endangers the safe operation of the system the access of the affected User will be suspended and IT security examination will be started.

Rules for suspicion of misuse

- n) In case of unauthorized usage the owner of the user name has to take the responsibility.
- o) In case of reasonable suspicion of unauthorized usage all the tasks accomplished by the User in the system can be examined during the security examination without preliminary notification.
- p) In case of a suspicion that the password could be learned by another unauthorized person the User has to change it immediately and he/she has to inform the designated contact person about this event.
- q) If the client computer used for accessing the system is infected by a virus the User is not allowed to log into the system until the infection is eliminated. The designated contact person shall be informed of the virus infection immediately in order to eliminate the virus affection of files uploaded.
- r) It is prohibited to provide information on any system error or vulnerability to third persons; these issues shall be reported immediately to the contact person.

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